Part – A

AQAR for the year | 2012-2013

1. Details of the Institution

1.1 Name of the Institution | Acharya Prafulla Chandra College

1.2 Address Line 1 | New Barrackpore

Address Line 2 |

City/Town | Kolkata

State | West Bengal

Pin Code | 700131

Institution e-mail address | apc1960@apccollege.ac.in

Contact Nos. | 033-2537-3297/8797

Name of the Head of the Institution: | Dr. Saktibrata Bhowmik, Principal

Tel. No. with STD Code: | 033-2537-3297/8797

Mobile: | 09836997268

Name of the IQAC Co-ordinator: | Dr. Subhra Chaudhuri

Mobile:

IQAC e-mail address:

apc1960@apccollege.ac.in

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

WBCOGN11409

OR

1.4 **NAAC Executive Committee No. & Date:**
   (For Example EC/32/A&A/143 dated 3-5-2004.
   This EC no. is available in the right corner- bottom
   of your institution's Accreditation Certificate)

1.5 Website address:

www.apccollege.ac.in

Web-link of the AQAR:

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B++	82.00	2004	2009
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY   04.03.2005

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

   i.   AQAR _____ _____ (DD/MM/YYYY)4
   ii. AQAR_____ _____ (DD/MM/YYYY)
   iii. AQAR_____ _____ (DD/MM/YYYY)
   iv. AQAR_____ _____ (DD/MM/YYYY)

1.9 Institutional Status

University   State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes **Yes** No ☐

Constituent College Yes ☐ No ☐

Autonomous college of UGC Yes ☐ No ☐

Regulatory Agency approved Institution Yes ☐ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education **Yes** Men ☐ Women ☐

      Urban **Yes** Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) **Yes** UGC 12B **Yes**

    Grant-in-aid + Self Financing **Yes** Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ☑ Science ☑ Commerce ☐ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☑

Others (Specify) . Post Graduate course in 5 subjects

1.11 Name of the Affiliating University *(for the Colleges)* West Bengal State University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University ☐

University with Potential for Excellence ☐ UGC-CPE ☐

DST Star Scheme		UGC-CE	
UGC-Special Assistance Programme	√	DST-FIST	√
UGC-Innovative PG programmes		Any other (*Specify*)	
UGC-COP Programmes			

2. IQAC Composition and Activities

2.1 No. of Teachers

09

2.2 No. of Administrative/Technical staff

02

2.3 No. of students

01

2.4 No. of Management representatives

01

2.5 No. of Alumni

Nil

2. 6 No. of any other stakeholder and

   community representatives

Nil

2.7 No. of Employers/ Industrialists

Nil

2.8 No. of other External Experts

Nil

2.9 Total No. of members

13

2.10   No. of IQAC meetings held   :   03

2.11 No. of meetings with various stakeholders: No.   03   Faculty

Non-Teaching Staff Students   Alumni   Others

2.12 Has IQAC received any funding from UGC during the year?   Yes   No   √

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.   Nil   International   National   State   Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. In order to initiate ICT teaching, it was decided in the IQAC
   committee to purchase more computers for the year 2012-2013.

2. LCD projectors were purchased which was one of the
   recommendations in the IQAC meeting.

3. The IQAC wanted to appoint many more part-time and guest-
   teachers for smooth teaching.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality
enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1.More computers to be purchased.	About 10 computers and 5 laptops were purchased.
2. LCD projectors to be procured.	About 5 LCD projectors were purchased.

3. College decided to increase the budgetary allotment for seminars.	Several seminars were organised from the college fund.
4. It was decided to enhance the extension activity programmes by the college.	Several extension activity programmes were arranged.

 * Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes ☑   No ☐

         Management ☑   Syndicate ☐   Any other body ☐

      Provide the details of the action taken

The Governing Body after due considerations of the suggestions and feedback given in the AQAR   authorized the Principal to take necessary steps .

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	03	02	Nil	Nil
PG	05	Nil	Nil	Nil
UG	27	Nil	01	03
PG Diploma	Nil	Nil	Nil	Nil
Advanced Diploma	Nil	Nil	Nil	Nil
Diploma	Nil	Nil	Nil	Nil
Certificate	01	Nil	Nil	Nil
Others	Nil	Nil	Nil	Nil
Total	35	02	01	03
Interdisciplinary	Nil	Nil	Nil	Nil
Innovative	Nil	Nil	Nil	Nil

√   √   √

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
      (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	05
Trimester	Nil
Annual	27

1.3 Feedback from stakeholders*   Alumni √   Parents √   Employer ☐   Students √
   (On all aspects)

      Mode of feedback   :   Online ☐   Manual √   Co-operating schools (for PEI) ☐

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- Electronics Science in PG changed the syllabus MATLAB has been included in the syllabus for computer application lab (paper PGC1-A102) in 1st semester and the total 50 marks of the paper is divided – 35 marks for c programming and 15 marks for MATLAB programming.

- Device simulation using MATLAB / P SPICE or other device simulation. Software has been included in the practical paper or semiconductor devices(Paper code PGLSD 202) in II semester the marks distribution for actual experiment and 20 for simulation.

Chemistry : No change
Computer science: No change
Physics: There was change in syllabus. Since inception internal assessment in practical classes were there. From 2013 practical examination by external examiners was incorporated.
General theory of relativity was augmented by Astrophysics and Cosmology in 4th sem of the PG elective paper.
Microbiology: No change.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
53 And 01 (Principal)	36	17	Nil	Nil

2.2 No. of permanent faculty with Ph.D.

34

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
00	08	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil

2.4 No. of Guest and Visiting faculty and Temporary faculty | 124 | Nil | 16 |

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	05	21	15
Presented papers	10	08	05
Resource Persons	Nil	00	08

2.6 Innovative processes adopted by the institution in Teaching and Learning:

> Computer aided methods for teaching, interviews, web based teaching, preparation of learning modules, case studies, maintaining Biologists Diary, use of OHP.

2.7 Total No. of actual teaching days
       during this academic year

190

2.8 Examination/ Evaluation Reforms initiated by
       the Institution (for example: Open Book Examination, Bar Coding,
       Double Valuation, Photocopy, Online Multiple Choice Questions)

Not applicable

2.9 No. of faculty members involved in curriculum
       restructuring/revision/syllabus development

| 23 | 23 | 23 |

   as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

75%

   2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
UG. B.A (Hons)	255		7.06 %	82.35 %		89.41 %
UG. B.Sc (Hons)	177		29.94 %	60.45 %		90.39 %
B.A/B.Sc (Major)	55		21.82 %	67.27 %		89.09 %
P.G.(Science)	155		95 %	5 %		100 %

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- **Academic resources**: The IQAC is very much concerned about introducing ICT methods in teaching, besides other methods new ways of using ICT is being thought over.
- **Library:** Availability of e-books books through INFLIBNET is to be implemented as quickly as possible.
- **Examination:** IQAC is concerned about the regular internal examinations of the students. Terminal as well as test examinations at UG level are thoroughly monitored by the senior teachers in the committee.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	03
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	07
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	Nil
Others	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff Technical Staff	40	Nil	Nil	12

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Matters of research got priority in IQAC meetings held in 2013. The chairman of the IQAC committee was in favor of applying for more Minor and Major research projects so that research potential in the college is harnessed. The exposure obtained by some of our teachers in course of their postdoctoral fellowships abroad will serve to enrich our students by bringing them abreast of the latest developments in their respective fields .Seminars are organized on different subjects in order to expose students to a larger horizon in their subjects.

3.2 **Details regarding major projects:**

	Completed	Ongoing	Sanctioned	Submitted
Number	00	02		01
Outlay in Rs. Lakhs	------	17.17 Lacs	---	19 Lacs

3.3   **Details regarding minor projects:**

	Completed	Ongoing	Sanctioned	Submitted
Number	02	01	01	01
Outlay in Rs. Lakhs	3.84Lacs	91500/-	1.53Lacs	3Lacs

3.4   Details on research publications

	International	National	Others
Peer Review Journals	12	06	02
Non-Peer Review Journals		02	
e-Journals	01		
Conference proceedings	02	01	

3.5 Details on Impact factor of publications:

Range
0.283 – 5.58   Average
1.984   h-index
18 - 95   Nos. in SCOPUS
11

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2012-2014	UGC	1.53 Lacs	1,16,500/-/-
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total	01	01	1.53 Lacs	1,16,500/-

3.7 No. of books published   i) With ISBN No.   [01]   Chapters in Edited Books   [01]

ii) Without ISBN No.   [00]

3.8 No. of University Departments receiving funds from

UGC-SAP [√]   CAS [   ]   DST-FIST [05]

DPE [   ]   DBT Scheme/funds [   ]

3.9 For colleges   Autonomy [   ]   CPE [   ]   DBT Star Scheme [   ]

INSPIRE [   ]   CE [   ]   Any Other (specify) [DST-FIST]

3.10 Revenue generated through consultancy   [Nil]

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number			02		2
Sponsoring agencies			UGC		APC College Women Cell and Equal opportunity centre

3.12 No. of faculty served as experts, chairpersons or resource persons   06

3.13 No. of collaborations   International   11   National   Any other

3.14 No. of linkages created during this year   2

3.15 Total budget for research for current year in lakhs:

   From funding agency   1,16,500/-   From Management of University/College   Nil

   Total   1,16,500/-

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions   received by faculty and research fellows
    Of the institute in the year

Total	International	National	State	University	Dist	College
Nil	01					

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

   3   05

3.19 No. of Ph.D. awarded by faculty from the Institution   Nil

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

   JRF   SRF   Project Fellows   4   Any other

3.21 No. of students Participated in NSS events: Nil

           University level   300   State level

           National level   International level

3.22 No. of students participated in NCC events: Nil

University level		State level	
National level		International level	

3.23 No. of Awards won in NSS: Nil

University level		State level	
National level		International level	

3.24 No. of Awards won in NCC: NA

University level		State level	
National level		International level	

3.25 No. of Extension activities organized

University forum		College forum	03		
NCC		NSS	42	Any other	02

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Health camps in nearby villages such as Bilkanda and Panihara. .

- Blood donation camps, seminars on science, philosophy of prominent persons, anti superstition drive ,fire fighting in disaster management and teaching village children.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities :

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	8.29 Acres			8.29 Acres
Class rooms	38	04	College Development fund	42
Laboratories	22	04	College fund	26
Seminar Halls	02	01	College fund	03
No. of important equipments purchased ($\geq$ 1.0 lakh) during the current year.		01	UGC	01
Value of the equipment purchased during the year (Rs. in Lakhs)		2.80 Lakhs		2,80,000/-

4.2 Computerization of administration and library

> Partial Computerization of the Office and Accounts section. Admission of students is almost computerized. The use of LAN has helped the accession of books in the library.

4.3   Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	1044	2,68,085	768	248589	1812	516674
Reference Books	39	-	-	-	39	-
e-Books	97,000+	5,000		5000	97000	10000
Journals	192	15,000	75	7800	267	22,800
e-Journals	6,000+	-		6000		
Digital Database	-	--				
CD & Video	09	-	02	-	11	-
Others (specify)						

 *including the cost of e-journal

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	67	07	10	01	01	01	10	
Added	15	02	10	01	-	02	04	-
Total	72	09	20	02	01	03	14	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

> 1.The college tries to give internet facilities to most of the departments so that it may help in research activities in PG departments specially.
>
> 2. The INFLIBNET helps the teachers to access research journals readily.
>
> 3. Some of our teachers have trained themselves in computer languages in order to give courses in certain topics of their subjects.

4.6 Amount spent on maintenance in lakhs :

i) ICT — 70,605.00

ii) Campus Infrastructure and facilities — 2,37,788.0

iii) Equipments — 1,03,172.0

iv) Others — 97,196

Total : 5,08,761

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The students being the integral part of the institution , the IQAC extends all-round support be it academic or any other. Since teachers are the members of the IQAC committee they are conscious about their duties to the students. First generation learners are given extra care and attention is paid on the facilities inside the college like library, availability of the drinking water, availability of the food at subsidised rate and maintenance of discipline. The women's cell cell gives attention to the requirements of the girls students.

5.2 Efforts made by the institution for tracking the progression

1. Students' progression are tracked by analysing the class tests, University examinations results and performance in the theoretical and lab-based classes. Strict discipline is maintained at the time of taking unit and class tests. It is decided that students must have sufficient percentage to sit for the examinations.
2. The teachers always help the students in their academics. Weak and poor performers are always given attention to. Remedial and tutorial classes are held regularly for them.
3. The students are also given text books and reference books by the teachers.
4. Performance of the students at All-India Level Competitive Examinations like GATE, NET, JAM etc. are analysed and advised accordingly.

5.3 (a) Total Number of students

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men

No	%
661	51.64%

Women

No	%
619	48.36%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
818	325	10	37	01	1191	850	358	06	67	00	1281

Demand ratio 4:1   Dropout : 1%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> The college has arranged for free coaching classes since May, 2010 for entry in services for SC/ST/OBC (non-creamy layer)/Minorities who have already passed in their three year degree course in order to prepare them for SSC and WBCS examinations under UGC XIth plan period.

No. of students beneficiaries

18%

5.5 No. of students qualified in these examinations

NET	15	SET/SLET	10	GATE	08	CAT	
IAS/IPS etc		State PSC	10	UPSC		Others	20

5.6 Details of student counselling and career guidance

> 1. Psychological counseling cell is run by Dr. Mahua Ghosh. The cell deals with different problems of the students from academic to personal. Apart from that teachers from every department are engaged in counselling students.   There is a career guidance and placement cell in our college which helps the students in their future planning and placement.
> .
> 2. Seminars and workshops are organised in exploring job opportunity in different fields. But unfortunately in this year campus interviews could not be arranged. However about 70 students from our UG and PG final year got off- campus placements in reputed companies.

No. of students benefitted

70

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	Nil	Nil	About 70

5.8 Details of gender sensitization programmes

> The Equal Opportunity Centre along with Woman Cell of Acharya Prafulla Chandra College organized several gender sensitization programmes by eminent persons of the city. This was widely responded to by the teachers and students.

5.9 Students Activities

    5.9.1   No. of students participated in Sports, Games and other events

State/ University level   15   National level   International level

    No. of students participated in cultural events

State/ University level   National level   International level

    5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level   05   National level   International level

Cultural: State/ University level   National level   International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	311	1.85,070.00
Financial support from government		Amount is directly credited to the banks of the recipients. 534200+83150= 617350
• Post matric SC/ST/OBC	651(Applied for)	
• West Bengal minority development	104	
• Govt. of West Bengal education directorate	-----	-----
Financial support from other sources	115	25,150
Number of students who received International/ National recognitions		

5.11   Student organised / initiatives

Fairs   : State/ University level [   ]   National level [   ]   International level [   ]

Exhibition: State/ University level [   ]   National level [   ]   International level [   ]

5.12   No. of social initiatives undertaken by the students   [40]

5.13 Major grievances of students (if any) redressed: _No grievance as such came from the students this year._____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> Acharya Prafulla Chandra College after whom the college is named, wanted 'universal literacy, spoke of basic education and utility education'. He advocated the concept of empowerment of women; he wanted the development of indigenous industry by utilising the acumen of the educated youth. In the true spirit of Acharya Prafulla Chandra Roy, the college tried to propagate his ideas and motto illustrates 'Service, Knowledge, Sacrifice'. Higher education has witnessed a paradigm shift from elitist esotericism to common man's right to knowledge. The college is trying to adapt itself to this new way of thinking. The semi-urban location of the college caters to the need of the students who come from the grassroot level; some of them are even first level of learners. The college is trying hard to set a pedagogy goal that is less hectoring an instructional and more learners facilitating.

6.2 Does the Institution has a management Information System

> A) The computerization of the library has made accession of books easier.
> B) The INFLIBNET has enabled teachers to access e-journals.
> C) The Audit of the college could be easily done due to computerization of the Accounts

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

A) It is out of the purview of the college to change syllabus of UG section, but the PG section of Physics and Electronic Science have changed their syllabi as per requirement.
B) The Electronic Science department has inserted MATLAB, MATLAB/P SPICE and other simulation software in the curriculum.
C) Physics included Astro-Physics and Cosmology in fourth semester of PG.

6.3.2 Teaching and Learning

A) The IQAC encourages ICT teaching at PG level. Few UG classes also depend on Web bassed teaching, Power point presentation.

B) Insruments purchased by the money of DST FIST have improved the facilities in the laboratories.

C) The Smart Room that has come up, enabling seminars and talks to be organised systematically.

6.3.3 Examination and Evaluation

1. The Test examination before the University examination and the college unit tests are steadfastly maintained.
2. The marks obtained by the students are discussed in result consideration meetings.
3. Students with low scores are brought to the attention of the departments
4. Parents are called for meetings after the college test examination

6.3.4   Research and Development

 1.The research ambience in the college is boosted up with the purchase of new instruments from the DST FIST fund

2.The publication in journals has increased with the expansion of research work in the college.

3. The Research and Consultancy cell is sought to be formed with the teachers active in research. .

6.3.5   Library, ICT and physical infrastructure / instrumentation

With the UGC fund more text and reference books have been purchased. The work of computerization of the library is 60% complete. Many more Departments have ICT enabled classrooms.

6.3.6   Human Resource Management

The college has developed as an important educational institution in the district of North 24 parganas. Thanks to the incessant efforts of the Principal, Teachers and Office staff , the college has earned a name amongst the premiere institutions. The students of the college are polite, disciplined and selfless. They take part in extension activities and NSS whenever they are called. Character building and good behaviour are always emphasized by the teachers of the institution. Quite often the NSS units hold seminars and workshops on the life and personalities of eminent people of our country, so that the students are inspired by their ideals.

6.3.7   Faculty and Staff recruitment

 There has been no faculty recruitment this year. Twelve non-teaching temporary staff positions have been filled up.

 Computer Science, Electronic Science students are often recruited in industry which forms a bridge between the college and the industry. The college is trying to develop industry interaction by sending Advertising & Sales Promotion and Industrial Fish & Fisheries students through job training in different industries.

6.3.9   Admission of Students

Admission of students was carried on both by online and manually. After screening the application forms the Departments, publish a merit list. The selected students are called for counseling.

6.4 Welfare schemes   for

Teaching	College Co-operative
Non teaching	College Co-operative
Students	Students Benevolent Fund, Students Aid Fund, Students union Fund, Financial aids from Govt. like post Matric SC/ST/ OBC, Minority development funds from the state Government , Grants from education directorate, Govt. of WB and Kanyasree Prakalpa, Govt. of W.B.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done   Yes √   No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	IQAC
Administrative	Yes	T. Chakraborty		

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes   No √

For PG Programmes   Yes   No

√

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The UG section of the college has to follow the guideline of the University. The PG departments are allowed to hold Board of Studies meetings, frame syllabus, conduct semester examination and publish results within stipulated time. They have also the autonomy to maintain their admission rules.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

> No notable effort has been observed to promote autonomy in affiliated/constituent colleges.

6.11 Activities and support from the Alumni Association

> The Alumni Association holds meetings from time to time in order to stand by the side of the college. At the time of blood donation camps, extension activities, cleaning college campus, organizing health camps the alumni joins whole heartedly.

6.12 Activities and support from the Parent – Teacher Association

> Acharya Prafulla Chandra College does not have any parent – teacher association specifically. Whenever necessary the parent can meet teachers and seek assistance. In the end of every academic session Parent – Teacher meetings are held and records are preserved.

6.13 Development programmes for support staff

> The support staffs are always given importance in every decision of the college. They maintain a healthy relationship with the faculty members and college authorities. Some of our support staff are also members of different committees of the college.

6.14 Initiatives taken by the institution to make the campus eco-friendly

> The NSS volunteers and members of the extension activity and individual departments like Botany, Zoology and Geography have tried to make the college green and eco-friendly. Students are always taught to keep the college campus clean. Botany and Zoology departments are conscious of maintaining the flora and fauna of the college.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> 60 % work of computerization of the library is complete. This has facilitated the library work to a large extent. Research work has been harnessed with the purchase of new instruments. Availability of e-journals to the teachers has facilitated research and publication in the college.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> 1. The completion of 60 % of computerization of the college library has facilitated the students to a large extent.
>
> 2. Online application procedure is gradually gaining grounds.
>
> 3. The support of the Students' Union to the poor students has got lot of response from the students.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> 1. Construction of ground floor of the second campus is ready for accommodating P.G. classes there.
> 2. Use of plastics in the campus is strictly prohibited

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

> The Teachers' Council has setup a Beautification Committee to make the college eco friendly by developing organized gardening. Several meetings of the Committee have been held to implement the programme. Garden developers were invited to give plans without felling trees.

7.5 Whether environmental audit was conducted?   Yes [ ]   No [√]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

> Strength:
>
> 1. Since many of the teachers are Ph.D. holders the quality of teaching of the college is improving by using suitable methods of teaching. Students have developed interest in their subjects.
>
> 2. Students are performing well in national competitive examinations.
>
> 3. NSS did more and more programmes that served the society.

8. **Plans of institution for next year**

1. The college plans to develop greenery inside the campus.

2. The college tries to augment sports facilities for the students.

*Name Dr.Subhra Chaudhuri_*   *Name _Dr.Saktibrata Bhowmik*

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

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