The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

AQAR for the year
2014-15

1. Details of the Institution

1.1 Name of the Institution

Acharya Prafulla Chandra College

1.2 Address Line 1

New Barrackpore

Address Line 2

City/Town

Kolkata

State

West Bengal

Pin Code

700131

Institution e-mail address

apc1960@apccollege.ac.in

Contact Nos.

033-2537-3297/8797

Name of the Head of the Institution:

Dr. Saktibrata Bhowmik, Principal

Tel. No. with STD Code:

033-2537-3297/8797

Mobile:

09836997268

Name of the IQAC Co-ordinator:

Dr. Subhra Chaudhuri

Mobile:

09674018249

IQAC e-mail address:

apc1960@apccollege.ac.in

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

WBCOGN11409

OR

1.4 **NAAC Executive Committee No. & Date:**
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

www.apccollege.ac.in

Web-link of the AQAR:

http://apccollege.ac.in/pages/display/235

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B++	82.00	2004	2009
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

04.03.2005

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

   i.   AQAR   2011-2012 , submitted on 30/12/2015
  ii.   AQAR   2012-2013 , submitted on 30/12/2015
 iii.   AQAR   2013-2014 , submitted on 30/12/2015
 iv.   AQAR   2014-2015 , submitted on 30/12/2015

1.9 Institutional Status

University   State [ ]   Central [ ]   Deemed [ ]   Private [ ]

Affiliated College   Yes [**Yes**]   No [ ]

Constituent College   Yes [ ]   No [ ]

Autonomous college of UGC   Yes [ ]   No [ ]

Regulatory Agency approved Institution   Yes [ ]   No [ ]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [**Yes**]   Men [ ]   Women [ ]

                     Urban [**Yes**]   Rural [ ]   Tribal [ ]

Financial Status   Grant-in-aid [ ]   UGC 2(f) [**Yes**]   UGC 12B [**Yes**]

                 Grant-in-aid + Self Financing [**Yes**]   Totally Self-financing [ ]

1.10 Type of Faculty/Programme

Arts [√]   Science [√] Commerce [ ]   Law [ ]   PEI (Phys Edu) [ ]

TEI (Edu) [ ] Engineering [ ]   Health Science [ ]   Management [√]

Others (Specify)   [.   Post Graduate course in 5 subjects]

1.11 Name of the Affiliating University (*for the Colleges*)   [West Bengal State University]

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence   UGC-CPE

DST Star Scheme   UGC-CE

UGC-Special Assistance Programme   √   DST-FIST   √

UGC-Innovative PG programmes   Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers   09

2.2 No. of Administrative/Technical staff   02

2.3 No. of students   01

2.4 No. of Management representatives   03

2.5 No. of Alumni   03

2. 6 No. of any other stakeholder and

   community representatives   02

2.7 No. of Employers/ Industrialists   Nil

2.8 No. of other External Experts   03

2.9 Total No. of members   23

2.10   No. of IQAC meetings held   :   03

2.11 No. of meetings with various stakeholders: No. [02]   Faculty [ ]

Non-Teaching Staff Students [ ]   Alumni [ ]   Others [ ]

2.12 Has IQAC received any funding from UGC during the year?   Yes   No

If yes, mention the amount [ ]   [√]   [ ]

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. [Nil]   International [ ]   National [ ]   State [ ]   Institution Level [ ]

(ii) Themes [ ]

2.14 Significant Activities and contributions made by IQAC

> 1. More and more Guest and Part-time teachers were decided to be appointed for smooth teaching.
>
> 2. DST fund is to be disbursed for purchase of valuable instrument for lab based subjects.
>
> 3. The IQAC decided to paint the college building with the new coat of colours.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. The IQAC decided to support students in their plan of merit scholarship (Medha Prakalpa).	Medha Prakalpa started from 2014 for poor but meritorious students of the college.
2. Plan of developing play grounds for the students.	The students not only got a play ground but also a basketball court.
3. Contribution for research journal was invited.	Many contributory writings from the college teachers and outsiders have been

	received and college journal shall be published very soon.
4. Decision was made to complete work on Boys hostel	Boys hostel with 35 seats has started.

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes   No

Management   √   Syndicate   Any other body   √

Provide the details of the action taken

The Governing Body after due considerations of the suggestions and feedback given in the AQAR   authorized the Principal to take necessary steps .

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	04	01	Nil	Nil
PG	05	Nil	Nil	Nil
UG	27	01	01	03
PG Diploma	Nil	Nil	Nil	Nil
Advanced Diploma	Nil	Nil	Nil	Nil
Diploma	Nil	Nil	Nil	Nil
Certificate	01	Nil	Nil	Nil
Others	Nil	Nil	Nil	Nil
Total	36	02	01	03

Interdisciplinary	Nil	Nil	Nil	Nil
Innovative	Nil	Nil	Nil	Nil

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
     (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	05
Trimester	Nil
Annual	27

1.3 Feedback from stakeholders*   Alumni [√]   Parents [ ]   Employers [√]   Students [√]
   (On all aspects)

    Mode of feedback   :   Online [ ]   Manual [√]   Co-operating schools (for PEI) [ ]

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> In all the five PG subjects there is no change in regulation or syllabi.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> Human Development department has been upgraded to an Honours department.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
57 01 (Principal) 02-GLI's 01-Librarian	34	23	Nil	Nil

2.2 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
06	10	NIL	Nil	Nil	Nil	01 Librarian	Nil	06+01(librarian)	10

2.3 No. of permanent faculty with Ph.D.   36

2.4 No. of Guest   107   Visiting faculty   Nil   Temporary faculty   28

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	07	10	6
Presented papers	5	7	3
Resource Persons	Nil	04	03

2.6 Innovative processes adopted by the institution in Teaching and Learning:

ICT is adopted in class room teaching. More rooms with ICT facilities are planned to set up.

2.7 Total No. of actual teaching days
       during this academic year

195

2.8 Examination/ Evaluation Reforms initiated by
      the Institution (for example: Open Book Examination, Bar Coding,
      Double Valuation, Photocopy, Online Multiple Choice Questions)

Not applicable

2.9 No. of faculty members involved in curriculum
      restructuring/revision/syllabus development
      as member of Board of Study/Faculty/Curriculum Development workshop

23   23   23

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
UG. B.A (Hons)	246		2 %	86 %		88 %
UG. B.Sc (Hons)	241		20%	66.39 %		86.39 %
B.A/B.Sc (Major)	16		18.75 %	28.26 %		93.75 %
P.G.(Science)	122		96%	4%		100 %

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:
  • In every IQAC meeting, the matter of teaching and learning is
     raised. A review is done regarding university results, internal examination
     and admission. The net output of teaching and required changes if any is
     particularly discussed.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	08
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil

Orientation programmes	0
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	03
Others	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	37	03	Nil	22

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The Chairman and the members of the IQAC committee are concerned about expansion of research. The demands of different lab based departments are taken care of. More and more instruments are planned to be purchased. Side by side, the publication of the research journal from the college is being given special attention.

3.2   **Details regarding major projects:**

	Completed	Ongoing	Sanctioned	Submitted
Number	02	02	01	00
Outlay in Rs. Lakh	17.17 lakh	18lakh+14lakh= 32 lakh	27 lakh	-----

3.3   **Details regarding minor projects:**

	Completed	Ongoing	Sanctioned	Submitted
Number	01	02	02	00
Outlay in Rs. Lakh	91500/-	4.53lakh	6.63 lakh	00

3.4   **Details on research publications:**

	International	National	Others
Peer Review Journals	21	12	04
Non-Peer Review Journals	00	05	05
e-Journals	00	00	00
Conference proceedings	04	02	00

3.5 Details on Impact factor of publications:

Range | 0.64 – 5.349 | Average | 2.2294 | h-index | 18 - 190 | Nos. in SCOPUS | 15 |

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2014-17 2015-18	DST DBT*	18lakh 27lakh	12 lakh 14 lakh
Minor Projects	2015-17 2015-17	UGC UGC	3.00lakh 3.66 lakh	2.75lakh 3.36lakh
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total	02	02	52.66lakh	27.11lakh

3.7 No. of books published   i) With ISBN No. | 00 | Chapters in Edited Books | 00 |

ii) Without ISBN No. | 00 |

3.8 No. of University Departments receiving funds from

UGC-SAP | | CAS | | DST-FIST | |

DPE | | DBT Scheme/funds | |

3.9 For colleges   Autonomy | | CPE | | DBT Star Scheme | √ |

INSPIRE [ ]　　CE [ ]　　Any Other (specify) [UGC]

3.10 Revenue generated through consultancy [N.A]

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number					03
Sponsoring agencies					U.G.C. & College.

3.12 No. of faculty served as experts, chairpersons or resource persons: [04]

3.13 No. of collaborations [15] International [ ] National [ ] Any other [ ]

3.14 No. of linkages created during this year [2]

3.15 Total budget for research for current year in lakhs:

From funding agency [32.11lakh]　From Management of University/College [Nil]

Total [32.11lakh]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions   received by faculty and research fellows
     Of the institute in the year

Total	International	National	State	University	Dist	College
Nil						

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

Ph.D. Guide: 04   Registered Students: 05

3.19 No. of Ph.D. awarded by faculty from the Institution   Nil

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF [ ]   SRF [ ]   Project Fellows 1   Any other [ ]

3.21 No. of students Participated in NSS events:

University level 300   State level [ ]

National level [ ]   International level [ ]

3.22 No. of students participated in NCC events: Nil

University level [ ]   State level [ ]

National level [ ]   International level [ ]

3.23 No. of Awards won in NSS: Nil

University level [ ]   State level [ ]

National level [ ]   International level [ ]

3.24 No. of Awards won in NCC: NA

University level [ ]   State level [ ]

National level [ ]   International level [ ]

3.25 No. of Extension activities organized

University forum [ ]   College forum 03

NCC [ ]   NSS 41   Any other 02

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- The extension activity committee of the college was engaged in thalassemia detection of college students in collaboration with Health Department of Government of West Bengal.

- An awareness programme was undertaken by the extension activity committee through a 2 day workshop on medicinal plant by Dr. Subrata Maity an Ayurvedic expert.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities :

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	8.29 Acres		N.A.	N.A.
Class rooms	42	03	College Development fund	45
Laboratories	29	00	.	29
Seminar Halls	04		College fund	04
No. of important equipments purchased (≥ 1.0 lakh) during the current year.	09	06	DST-FIST	15
Value of the equipment purchased during the year (Rs. in Lakhs)	53.07lakhs	17,39,453		70,39,453

4.2 Computerization of administration and library

- Most of the modern equipment required for the smooth running of the office like Photocopy machine, Scanners, Colour Photocopy system, Scanners, etc. are there. Admission and results are computerized. The college office and library are computerized. There is a plan of introducing OPAC in the library. The library is computerized with KOHA software. E-journals & E- books can also be accessed by both students and teachers in the library.

- Availability of Wi-fi facility is being planned to connect College Office and the library and hostels for providing internet access to the students, staff and boarders of the hostels .

4.3   Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	3494	1033332	436	133862	3930	1167194
Reference Books	39	-	-	-	39	

e-Books	97000	15000*	-	5000	97000+	20000
Journals	283	30600	60	11700	343	42300
e-Journals	6000+		-		6000+	
Digital Database						
CD & Video	24		13	-	37	-
Others (specify)						

*including the cost of e-journal

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	87	11	20	04	01	06	19	02
Added	20		5	02	-	03	02	04
Total	107	11	25	06	01	09	21	06

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- The college having given internet facilities in most of the departments, teachers can update themselves very easily.Students , especially of the postgraduate courses are encouraged to supplement their knowledge using e-resources available

- A sizeable fraction of teachers make use of LCD projectors and simulation tools

4.6 Amount spent on maintenance in lakhs* :

i) ICT

36,534.00

ii) Campus Infrastructure and facilities

3,331475.0

iii) Equipments

52,215.00

iv) Others

40,1200.00

Total :

8,21424.00

*- Not audited

Criterion – 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> The IQAC committee has kept no loop hole in enhancing awareness among students. It always tries to support students both psychologically and physically through various programmes like, Extension Activity programmes, NSS programmes and special camps by the NSS.

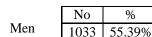5.2 Efforts made by the institution for tracking the progression

> - Performance of the students in All-India Level Competitive Examinations like GATE, NET, JAM etc. are analyzed and advised accordingly.
>
> - Like every year the teachers always help the students in their academics. Weak and poor performers are always given extra attention through tutorial classes.
>
> - The students are also given text books and reference books by the teachers from the departmental seminar library.
>
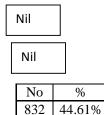> - Special classes are arranged for the slow learners

5.3 (a) Total Number of students 1865.

(b) No. of students outside the state   Nil

(c) No. of international students   Nil

	No	%			No	%
Men	1033	55.39%		Women	832	44.61%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1149	469	08	130	00	1761	1182	501	08	174	00	1865

Demand ratio- 7 :1   Dropout : 2%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> The college has arranged for free coaching classes since May, 2010 for entry in services for SC/ST/OBC (non-creamy layer)/Minorities who have already passed in their three year degree course in order to prepare them for SSC and WBCS examinations under UGC XIth plan period.

No. of students beneficiaries   22%

5.5 No. of students qualified in these examinations

NET `08` SET/SLET `05` GATE `19` CAT `00`

IAS/IPS etc `00` State PSC `06` UPSC `00` Others `40`

5.6 Details of student counselling and career guidance

- The psychological counseling cell has successfully dealt with several problems of the students in both U.G and P.G.level. The placement cell has organized interview of the students with IQST, an institute for quality skill training. Several students were short listed and recruited.

No. of students benefitted `100`

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
IQST			About 100

5.8 Details of gender sensitization programmes

The Equal Opportunity Centre along with Woman Cell of Acharya Prafulla Chandra College organized a symposium in 2014 called 'Women Today : are they strangers?'. Dr. Bidisha Chatterjee of Sarada Mission College, Dr. Aditi Bhattacharya of Uluberia College and Dr. Aditi Dasgupta of West Bengal State University Barasat spoke on the different aspects of the central theme.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

`10`

State/ University level   National level   International level

No. of students participated in cultural events

State/ University level [ ]   National level [ ]   International level [ ]

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level [03]   National level [ ]   International level [ ]

Cultural: State/ University level [ ]   National level [ ]   International level [ ]

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	179	90745.00
Financial support from government • Post matric SC/ST/OBC	709	Amount is directly created to the bank of the recipients.
• West Bengal Minority Development	50	240000+344500= 584500.00
• Govt. of west Bengal Education Directorate	37	3,87,800.00
• Kanyashree	164	41,00,000.00
Financial support from other sources	41	11,900.00
Number of students who received International/ National recognitions		

5.11   Student organised / initiatives

[ ]   [ ]   [ ]

Fairs   : State/ University level   National level   International level

Exhibition: State/ University level   [   ]   National level   [   ]   International level   [   ]

5.12   No. of social initiatives undertaken by the students   [45]

5.13 Major grievances of students (if any) redressed: _No grievance as such came from the students this year._____

Criterion – VI
Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Acharya Prafulla Chandra College after whom this institution is named, wanted universal literacy, spoke of basic education and utility education. He advocated the concept of empowerment of women; he wanted the development of indigenous industry by utilising the acumen of the educated youth. In the true spirit of Acharya Prafulla Chandra Roy, the college tried to propagate his ideas and motto 'Service, Knowledge, Sacrifice'.
Higher education has witnessed a paradigm shift from elitist esotericism to common man's right to knowledge. The college is trying to adapt itself to this new way of thinking. The semi-urban location of the college caters to the need of the students who come from the grass root level; some of them are even first generation learners. The college is trying hard to set a pedagogic goal that is less hectoring and instructional and more learners facilitating.

6.2 Does the Institution has a management Information System

Details data of the students, fees, admission, examination etc. are maintained thoroughly in the office with the help of a computerized database management system. The data related to Accounts, Salary and day to day expenditure are maintained thoroughly by the office.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Since the UG section is under the West Bengal State University, Barasat the curriculum of the subjects cannot be framed by the teachers. However, faculty members who are members of the Board of Studies, actively work for syllabus development.
- The PG section has eminent Professors and scientists along with the college teachers in the Board of Studies. Curriculum development is possible.

6.3.2 Teaching and Learning

- The IQAC encourages ICT based instruction at PG level. Few UG classes also depend on Web based teaching, Power point presentation etc.
- Instruments purchased from the fund of DST- FIST, UGC and other funding agencies have improved the facilities in the laboratories.
- The Smart Room that has come up enables seminars and talks to be organised systematically.

6.3.3 Examination and Evaluation

.
- Marks obtained by the students in Class tests and test examinations are discussed in the academic sub committee meetings.
- Students with low scores are brought to the attention of the departments.
- Parents are called for meetings with the departmental teachers.

6.3.4 Research and Development

- Publication of a research journal with ISBN No. from the college is planned.
- An Editorial Board has been formed for editing the contributory papers.
- More project fellows are being recruited in major research projects.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- The extension of the library building is complete
- More space is available for reading, stacking books, reprography and display of journals.
- Teachers Staff Room and College Office have been renovated and air conditioned.

6.3.6 Human Resource Management

The students of the college are polite, disciplined and selfless. They take part in extension activities and NSS whenever they are called. Character building and good behaviour are always emphasized by the teachers of the institution. Quite often the NSS units hold seminars and workshops on life and personalities of eminent people of our country, so that the students are inspired by their ideals.

6.3.7 Faculty and Staff recruitment

About six faculty members and one librarian have been recruited in this academic year. Twelve non-teaching temporary staff positions have been filled.

6.3.8 Industry Interaction / Collaboration

Computer Science, Electronic Science students are often recruited in industry which forms a bridge between the college and the industry. The college is trying to develop industry interaction by sending Advertising & Sales Promotion and Industrial Fish & Fisheries students through job training in different industries.

6.3.9 Admission of Students

Students were admitted partly through online process, both in UG and PG courses. After screening the application forms, the Departments concerned published the merit list. The selected students were called for counseling and admission was done accordingly as per merit.

6.4 Welfare schemes for:

Teaching	College Co-operative
Non teaching	College Co-operative
Students	Students Benevolent Fund, Students Aid Fund, Students union Fund, Financial aids from Govt. like post Matric SC/ST/ OBC, Minority development funds from the State Government , Grants from education

	directorate, Govt. of WB and Kanyasree Prakalpa, Govt. of W.B.

6.5 Total corpus fund generated   NIL

6.6 Whether annual financial audit has been done   Yes √   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	IQAC/Academic subcommittee
Administrative	Yes	DPI approved auditor audits college accounts		--

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes ☐   No √

For PG Programmes   Yes √   No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The UG section of the college has to follow the guideline of the University. The PG departments are allowed to hold Board of Studies meetings, frame syllabus, conduct semester examination and publish results within stipulated time. They have also the autonomy to frame their admission rules.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Revis

The U.G section is guided by the University norms, therefore no autonomy is enjoyed. The P.G section of the college enjoys autonomy by forming Board of Studies, who frame the syllabus, set questions and publish results.

6.11 Activities and support from the Alumni Association

The Alumni holds meeting once in a year and discusses their role in the development of the college. Many Alumni are members of the NSS and Extension Activities. They always take part in special camps and regular activities of the NSS and extension activity programmes. The Governing Body and the IQAC have alumni as their members. Therefore the alumni are also the policy makers of the college.

6.12 Activities and support from the Parent – Teacher Association

Though there is no Parent-teacher forum, yet parents attend all the meetings called by the departments. Physically challenged wards are allowed to attend classes while their parents sit outside the class. The relation between the college and parents is very cordial.

6.13 Development programmes for support staff

Except for the co-operative society in the college, there is no development programmes for the staff. However, at the time of crisis the college authority, teachers and official staff come forward to help in any situation. The college has planned to introduce ESI scheme for the non teaching staff who are engaged on an adhoc basis.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Like previous years the NSS volunteers, members extension activities and Botany and Zoology departments took part in making the college eco-friendly. Trees were planted, shrubs were cleared and college was made more green. The Management also made all out efforts to make the college look more green through systematic gardening..

Criterion – VII

7. <u>Innovations and Best Practice</u>

7.1   Innovations introduced during this academic year which have created a positive impact on the

functioning of the institution. Give details.

- Introduction of ICT class room helps in teaching

- Appointment of six faculty members and one permanent librarian.

- Process of Career Advancement Scheme began under the guidance of IQAC

- The award received by an alumnus, from the President of India, inspires students.

- A well furnished office, a comfortable Staff Room and a well equipped Students Room are granted by the Management.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Medhabritti Prakalpa started by the Students Union.

- College is all set for online admission of fresh students.

- Process of publication of research journal with ISBN No.is almost complete.

- College looks beautiful with lush green fields and flower beds.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

- Students Union starts Medhabritti Prakalpa for poor but meritorious students scoring highest marks in 2nd year and 3rd year classes of both BA &BSc streams.

- College has started Central boys' hostel for the OBC boys in the college campus in a two storied building constructed by the Backward Class Welfare department.

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

College has renovated both the water bodies in the campus at a considerable cost, which serve as effective water reservoirs. The college is also striving to reduce its carbon blueprint by replacing the tube lights with CFL bulbs, while a plan for installing solar panels is also in the offing .

7.5 Whether environmental audit was conducted?   Yes [ ]   No [√]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength:

- The quality of teaching having been enhanced in the college, students are demanding more Post Graduate Subjects in the college .

- Recruitment of a permanent librarian has enabled systematic library work.

- Success of an alumni as an NCC Cadet and her award from the President of India has inspired many students in the college.

Weakness.
- The prevalent system of recruitment of teachers is affecting the teaching.
- Our motto of providing quality education at an affordable rate is also a limiting factor in

8. Plans of institution for next year

- To open more PG departments in near future..

- To complete the work of Girl's hostel.

- To start Students' Safety Insurance Scheme.

- To set up a CCTV monitoring system throughout the campus

- Setting up of a campus-wide wi-fi network

- Installation of a digital notice board for the students.

- Setting up a solar panel system

Name Dr.Subhra Chaudhuri   *Name Dr.Saktibrata Bhowmik*

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Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

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