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## Acharya Prafulla Chandra College

NAAC ACCREDITED 'A' GRADE COLLEGE (Govt. Sponsored)

P.O. New Barackpore, North 24 Parganas, Kol-700 131, West Bengal

#### NOTICE

Date: 12.12.2020

GENERAL GUIDELINES TO THE STUDENTS/EXAMINEES OF THE COLLEGE FOR B.A. /B.Sc. (H/G), Sem-II (CBCS) and Sem-IV (CBCS), Examination (WBSU), 2020, APC College.

In the event of Notification from the University the undersigned would like to inform all concerned the following GENERAL GUIDELINES TO THE STUDENTS/EXAMINEES OF THE COLLEGE FOR B.A. /B.Sc. (H/G), Sem-II (CBCS) and Sem-IV (CBCS), Examination, 2020, of WBSU TO BE HELD DURING THE PANDEMIC CAUSED ON ACCOUNT OF SARS-Cov-2.

- 1. Examinees of the college having valid Registration Numbers, Roll Numbers, and possessing Proper Admit Cards may write the answers for the examination, sitting at home, in accordance with the programmes given on website for the said examination.
- 2.Question papers in respective subjects may be downloaded from the website **www.wbsuexams.net** by putting his/her registration number or from the college website <u>www.apccollege.ac.in</u> on the dates of examination.
- 3. For SEM II (CORE/DSC/GE/MIL/LCC-II )Papers: Questions papers in respective subjects may also be sent to the students through E-mail that can be accessed between 1:30 pm and 2:00 pm (there may be a little variation in time because of connectivity issues) on the dates of examinations. As per the examination schedule the examination will held from 2:00 pm to 04:00 pm for all Papers.

Examinees may themselves or through their authorized representatives collect question papers from the college office. A copy of the admit card to be shown at the time of receiving the question papers from the college.

Examinees have to complete submission of written answer-scripts through E-mail/ WA by the same day/ date within 5:00 pm. For example, if the date of Examination is December 15, 2020; the papers must be submitted by December 15, 2020 by 5:00 pm. A copy of the Admit Card is also to be uploaded /sent along with the scanned copies of answer scripts

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### 4. For SEM IV – (CORE/DSC/GE/MIL/Alternate English ) Papers

Questions papers in respective general subjects for the examinations to be held in the morning session (11.00 a.m to 1.0 pm) may also be sent to the students through E-mail or any such mechanism that can be accessed between 10.30 am and 11.00 am (there may be a little variation in time because of connectivity issues) on the dates of examinations. As per the examination schedule the examinations for the SEM IV papers in the morning session will be held from 11.00 am 1.0 pm.

5.Examinees may themselves or through their authorized representatives may collect question papers from the college office on the date of examination of the respective papers. A copy of the admit card to be shown at the time of receiving the question papers from the college.

6.Examinees have to complete submission of written answer-scripts through E-mail/ WA by the same day/ date within 2:.00 pm. For example, if the date of Examination is December 18 2020; the papers must be submitted by December 18, 2020 by 2:.00.pm. A copy of the Admit Card is also to be sent along with the scanned copies of answer scripts.

- 7. Any examinee having difficulty in sending answer-script may submit the written answer-script duly sealed in an envelope to the college office physically or through his or her authorized representative on the same day of the date of examination (SEM IV papers within 2.00 pm, and for SEM II papers within 5.00 pm for Morning and afternoon session respectively). The name of the Subject, Paper, Date of examination, Roll No. and Registration No. of the candidate to be written on the envelope.
- 8. Examinees are strongly advised to write answers in their own words.
- 9. Examinees may write answers on **University-approved answer-books** or they may write on **A4 size papers.** Examinees may receive the University approved answer papers(khatas) from the college physically or through their authorized representatives on the date of examination

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on production of proper Admit card for the examination at the time of receiving the university approved answer papers (khatas).

10.Examinees must write their respective Registration Numbers and Roll Numbers on the top of each page of the answer script. They are strongly advised to put page number on each page of the answer script as well.

11. Further advice in respect of examinations, if any will be put on college website. Students are requested to go through the college website regularly.

Students/examinees to send the scanned copies of their answer scripts on the papers of a given subject ( Hons, General , Major) through the mail and whatsapp as given below :

Sl.No	Subject	e-mail	Whats app no
1	English -Any paper(Hons/Gen)	english@apccollege.ac.in	9831201852
2	Bengali -Any paper(Hons/Gen)	bengali@apccollege.ac.in	9830253008
3	Sanskrit-Any paper(Hons/Gen	sanskrit@apccollege.ac.in	9748833554
4	History-Any paper(Hons/Gen)	history@apccollege.ac.in	9674018249
5	Pol.Science- Any paper(Hons/Gen)	polscience@apccollege.ac.in	9163350471
6	Philosophy- Any paper(Hons/Gen)	philosophy@apccollege.ac.in	9830110369
7	Journalism & Mass Com- Any paper (Hons/Gen)	journalism@apccollege.ac.in	9433345037
8	Education- Any paper(Hons/Gen)	education@apccollege.ac.in	9433438992
9	Human Dev Any paper(Hons/Gen)	human_dev@apccollege.ac.in	9836919334
10	Geography- Any paper(Hons/Gen)	geography@apccollege.ac.in	9474131160
11	Economics- Any paper(Hons/Gen)	economics@apccollege.ac.in	9733995464
12	Anthropology- Any paper(Hons/Gen)	anthropology@apccollege.ac.in	9836037698
13	Botany- Any paper(Hons/Gen)	botany@apccollege.ac.in	9932027532
14	Zoology- Any paper(Hons/Gen)	zoology@apccollege.ac.in	9163774326
15	Microbiology- Any paper(Hons/Gen)	microbiology@apccollege.ac.in	6291534901
16	Chemistry- Any paper(Hons/Gen)	chemistry@apccollege.ac.in	9831288771
17	Physics- Any paper(Hons/Gen)	physics@apccollege.ac.in	9232364820
18	Mathematics- Any paper(Hons/Gen)	mathematics@apccollege.ac.in	7980872859
19	Computer Sc Any paper(Hons/Gen)	cs@apccollege.ac.in	8296719201
20	Electronics- Any paper(Hons/Gen)	electronics@apccollege.ac.in	8017330259
21	Food & Nutrition- Any paper(Hons/Gen)	food_nutrition@apccollege.ac.in	9051644218
22	Statistics Any paper(Hons/Gen)	statistics@apccollege.ac.in	9874714436
23	IFFV- Any paper(Major)	iff@apccollege.ac.in	8334968618
24	Molecular Biology- Any paper(Gen)	molbiology@apccollege.ac.in	8240517992
25	Physical Education- Any paper(Gen)	phy edu@apccollege.ac.in	7047060053

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# 11.AS PER UNIVERSITY NOTIFICATION STUDENTS NOT SATISFIED WITH THE MODE OF EXAMINATIONS OR RESULTS THEREUPON MAY SIT FOR OFF-LINE EXAMINATIONS TO BE CONDUCTED BY THE UNIVERSITY AS AND WHEN THE PANDEMIC SITUATION IMPROVES.

Semester	Time of Question paper Upload	Time of Submission of	
		Answer script	
II	1:30 pm - 2:00 pm	5:00 pm	
IV	10 .30 am - 11.00 am	2:00 pm	

Dr.S.Bhowmik

**Principal**