



# **Acharya Prafulla Chandra College**

(NAAC ACCREDITED 'A' GRADE COLLEGE) (Govt. Sponsored)  
New Barackpore, North 24 Parganas, Kolkata-700 131, West Bengal

Date : 18.07.2019

## **Notice**

A meeting of the IQAC of the college will be held on 25/07/2019 at 1:30 p.m. in the chamber of the Principal .All the undermentioned internal members of the IQAC are requested to attend the meeting.

### **Members**

Dr.Saktibrata Bhowmik (President IQAC) , Dr.N.C.Halder (Hon'ble President G.B.)

Dr.Subhro Ghosal (Coordinator IQAC )

1.Chaitali Bhattacharya 2.Dr.Sarbani Bhattacharya ,3. Subhoday Dasgupta ,4.Joydeb Das Biswas  
5.Dr.Subhojit Ghosh ,6.Dr.Ananda Sarkar , 7.Dr.Kusumika Kundu ,8.Dr.Arabinda Das ,9.Dr.Milton Sarkar  
,10.Dr.N.R.Adhikari (Bursar ) ,11.Dr.Sandip Saha (TCS) ,12.Arup kumar Bhattacharya (Librarian), 13.  
T.N.Basak (Head Clerk ) 14. 15..Shri Sumon Dey (General Secretary Students' Union )

External members :Swami Parmasthananda (Principal Vivekananda Centenary College )

Prof.Ashok Banerjee (I.I.M Kolkata ) , Mr.Tanmoy Chatterjee (General Manager Finance – IOC) ,  
Smt.Smt. Tripti Majumder (Chaiperson, New Barrackpore, Minicipality ),Shri Bidhan Chandra Mondal  
(Hon'ble Member , G.B.),Sri Nirmal Kumar Bose (Hon'ble Member, G.B.)

Sd/-

(Principal )

Dr. Saktibrata Bhowmik

Sd/-

(Coordinator IQAC )

Dr. Subhro Ghosal



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## Proceeding of the meeting of the IQAC held on 25.07.2019 at 1:30 p.m.

The Principal began the meeting by welcoming the members of the IQAC. The convener was asked to give a brief summary of the developments which have taken place in the college since the last meeting (i) A second call for the different items for procurement under RUSA-2.0 was floated on 26/06/2019. The same has been opened and the process for placing of orders will begin shortly.

(ii) Discussions have been initiated with Seacom Skill University.

(iii) A MOU has been signed with Sarojini Naidu College for women in July 2019 for faculty interchange and sharing of academic resources and other collaborative activities.

Seminar on Women's Cancer – organised by Women's Cell on 3rd May 2019.

### Proposal/Discussions.

- (i) The Principal gave a brief summary of the college performance in the University Examinations. After discussions it was felt that while several departments have performed well there was scope for improvement. It was resolved that the Academic sub-committee be asked to engage with the departments.
- (ii) The Academic calendar of the upcoming academic session was placed and approved.
- (iii) The members felt that in view of the increased space requirement under CBCS curriculum, the Govt. of West Bengal be approached for funds for a G+III Storied Educational Building.
- (iv) The Principal was pleased to inform the members that appointment letters had been issued Sri Jaydeep Mondal. for the post of Assistant Professor in Anthropology, Dr. Aswini Kumar Mallick for the Dept. of Electronics,
- (v) The IQAC co-ordinator expressed the opinion that as there was an overall lack of awareness on different aspects of the CBCS syllabus and departments be encouraged to organise awareness workshops for teachers of different colleges. The members agreed and requested the coordinator to take initiative in this regard.
- (vi) The Principal informed the members that while UG admissions had gone completely ONLINE in 2018, PG Admission will be shifting to ONLINE from this academic session. Moreover CBCS curriculum is to be implemented in the PG streams from this year.

The meeting ended with a vote of thanks by the IQAC coordinator to all members for sharing their valuable time and suggestions with the IQAC.

Sd/-

(Principal )

Dr. Saktibrata Bhowmik

Sd/-

(Coordinator IQAC )

Dr. Subhro Ghosal



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New Barackpore, North 24 Parganas, Kolkata-700 131, West Bengal

Date : 06.12.2019

## Notice

A meeting of the IQAC of the college will be held on 11.12.2019 at 1:30 p.m. in the chamber of the Principal .All the undermentioned internal members of the IQAC are requested to attend the meeting.

### Members

Dr.Saktibrata Bhowmik (President IQAC) , Dr.N.C.Halder (Hon'ble President G.B.)

Dr.Subhro Ghosal (Coordinator IQAC )

1.Chaitali Bhattacharya 2.Dr.Sarbani Bhattacharya ,3. Subhoday Dasgupta ,4.Joydeb Das Biswas  
5.Dr.Subhojit Ghosh ,6.Dr.Ananda Sarkar , 7.Dr.Kusumika Kundu ,8.Dr.Arabinda Das ,9.Dr.Milton Sarkar  
,10.Dr.N.R.Adhikari (Bursar ) ,11.Dr.Sandip Saha (TCS) ,12.Arup kumar Bhattacharya (Librarian), 13.  
T.N.Basak (Head Clerk ) 14. 15..Shri Sumon Dey (General Secretary Students' Union )

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## **Proceedings of the IQAC meeting held on 11.12.2019. in the Principal's chamber**

The Principal began the meeting by welcoming the members of the IQAC. The convener was asked to give a brief summary of the developments which have taken place in the college since the last meeting

### 1. seminars/workshops –

- I. Dept. of Education organised in collaboration with WBSU workshop on CBCS syllabus on 12.09.2019
- II. IQAC organised a number of lectures/workshops –a) CBCS Workshop on Comparative Politics and International Relations –Aug. 21, 2019 in collaboration with Dept. of Political Science ;  
b) Graphic Novels along with the Department of English on 20.09.2019  
c) Special lecture on Literature in Celluloid along with Depts of Journalism, English and Sanskrit on 23.09.2019

### **Proposals /Discussion**

1. Requests have been received from different departments (IFF, Food and Nutrition, Human Development, Bengali, Sanskrit) about the need for a computer Lab for practicals introduced in the CBCS curriculum. So we propose to set up a common computer laboratory for such departments.
2. The department of English –has placed a request that the Language-lab in our college is of late under-utilised as the present software is not student friendly and not compatible with modern language teaching methodology. Hence we need a more effective replacement. They have seen demonstrations from a number of companies including one which has worked with WBSU.
3. Training for a) Martial Arts based Self-defense course for Girl Students b) Yoga for all students.
4. Requests have been received from the Department of Philosophy and Education for organising an International Seminar on Values and Ethics in association with WBSU. The members welcomed the initiative



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Date : 3.02.2020

## Notice

A meeting of the IQAC of the college will be held on 8.02.2020 at 2:30 p.m. in the chamber of the Principal .All the undermentioned internal members of the IQAC are requested to attend the meeting.

### Members

Dr.Saktibrata Bhowmik (President IQAC) , Dr.N.C.Halder (Hon'ble President G.B.)

Dr.Subhro Ghosal (Coordinator IQAC )

1.Chaitali Bhattacharya 2.Dr.Sarbani Bhattacharya ,3. Subhoday Dasgupta ,4.Joydeb Das Biswas  
5.Dr.Subhojit Ghosh ,6.Dr.Ananda Sarkar , 7.Dr.Kusumika Kundu ,8.Dr.Arabinda Das ,9.Dr.Milton Sarkar  
,10.Dr.N.R.Adhikari (Bursar ) ,11.Dr.Sandip Saha (TCS) ,12.Arup kumar Bhattacharya (Librarian), 13.  
T.N.Basak (Head Clerk ) 14. 15..Shri Sumon Dey (General Secretary Students' Union )

External members :Swami Parmasthananda (Principal Vivekananda Centenary College )

Prof.Ashok Banerjee (I.I.M Kolkata ) , Mr.Tanmoy Chatterjee (General Manager Finance – IOC) ,  
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(Hon'ble Member , G.B.),Sri Nirmal Kumar Bose (Hon'ble Member, G.B.)

Sd/-

(Principal )

Dr. Saktibrata Bhowmik

Sd/-

(Coordinator IQAC )

Dr. Subhro Ghosal



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## Proceedings of the IQAC meeting held on 8.02.2020. in the Principal's chamber

The Principal began the meeting by welcoming the members of the IQAC. The convener was asked to give a brief summary of the developments which have taken place in the college since the last meeting

1. seminars/workshops : Seminar on MOOCS- based Education in association with NPTEL on 18.12.2019.
2. The International Seminar on Values and Ethics by Dept. of Education and Philosophy in association with WBSU has been successfully organized on the 6th of February.
3. Library – automation – Tender opened ,orders to be placed. Work needs to be done on remote access of e-resource.
4. Purchase of laboratory equipments from RUSA fund completed.
5. Renovation of Library completed, bathroom in progress , construction of toilet for physically challenged persons is part of renovation work.
6. Sanitary Napkin vending machine installed – AXIS Bank has given an in principle approval for funding one set of vending machine and incinerator.
7. RAS project of IFF is pending physical inspection of site. Indications positive.
8. Academic Support – already three teachers and an International Conference have been supported.
9. College has participated in NIRF 2019

## **Proposals /Discussion**

1. Skill development Courses – NAAC is laying a lot of stress on increasing the employability skills of students , so different departments were asked for courses they could offer using services of external resource persons if required. We have received two proposals so far – (i) "Certificate course on Digital Photography – from Passion to Career "- dept. of Journalism and Mass-communication  
(ii) 'certificate course on food processing " - dept. of Food and Nutrition
2. As existing BSNL Internet connection very poor suggestion for setup of college – network with single Optical Fibre Raw data connection.
3. MOU for resource sharing with other colleges
4. Value education for students – let them visit localities and identify problems of significance, suggest solution and file report
5. The members expressed dissatisfaction with respect to the tardy progress of registration of the Alumni Society of the college .The Principal was requested to co-opt teachers from the



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departments with an active alumni base viz Departments of Journalism and IFF amongst others.

6. Dr. Sarbani Bhattacharya suggested that in order to improve the overall academic performance of the college, the institution needs to identify slow learners to gain full benefit of remedial coaching
7. E-Governance in administration and Teaching -Learning process- Some of the members mentioned that the IQAC should take note of the fact that as per revised NAAC criteria – it is evident from the DVV metrics – that a lot of stress is being placed on e-governance with a thrust on improving the employability and overall development of the students as a part of the teaching-Learning process. Hence we need to focus on the following things.
  - (i) Learning Management systems[2.3.2] ; E-Content Development [4.3.4] ;Value-based education[7.1.15,17] ;Skill-development courses(1.2.3) , Internship ;360 degree teacher appraisal system[1.4.1] etc

A proposal was adopted to explore the possibility of either appointing separate vendors or a single ERP based solution should be thought of.

The meeting ended with a vote of thanks by the IQAC coordinator to all members for sharing their valuable time and suggestions with the IQAC.

Sd/-

(Principal )

Dr. Saktibrata Bhowmik

Sd/-

(Coordinator IQAC )

Dr. Subhro Ghosal



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Date : 21.05.2020

## Notice

A meeting of the IQAC of the college will be held on 25.05.2020 at 2:30 p.m. in ONLINE mode .All the undermentioned internal members of the IQAC are requested to attend the meeting.

Joining Link will be shared in due course.

### Members

Dr.Saktibrata Bhowmik (President IQAC) , Dr.N.C.Halder (Hon'ble President G.B.)

Dr.Subhro Ghosal (Coordinator IQAC )

1.Chaitali Bhattacharya 2.Dr.Sarbani Bhattacharya ,3. Subhoday Dasgupta ,4.Joydeb Das Biswas  
5.Dr.Subhojit Ghosh ,6.Dr.Ananda Sarkar , 7.Dr.Kusumika Kundu ,8.Dr.Arabinda Das ,9.Dr.Milton Sarkar  
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## **Proceedings of the IQAC meeting held on 25.05.2020. in the ONLINE mode**

The Principal began the meeting by welcoming the members of the IQAC . He thanked the members for joining in ONLINE mode in these troubled times. The convener was asked to give a brief summary of the developments which have taken place in the college since the last meeting

1. A Certificate course on Digital Photography – from Passion to Career “- dept. of Journalism and Mass-communication and a “certificate course on food processing “ - dept. of Food and Nutrition had been started. An encouraging response had been received. However after a few classes , the courses could not be continued due to Covid Induced Lockdown
2. Discussions had been finalized on the martial Arts course but could not be initiated due to lockdown.
3. Network Set-up – Tenders had been floated for setting up of a college wide network. However it could not be opened due to the lockdown.
4. IQAC had organized an awareness session for college teachers “ NAAC Assessment under new Regulation – Perspectives and Challenges “ where IQAC member from recently accredited college alongwith our honourable iQAC member Swami Kamalasthananda -Principal Vivekananda Centenary College gave a detailed outline of the Assessment and Accreditation process under new guideleines.
5. In commemoration of International Women’s Day , the Departments of Political Science , Sanskrit organized an Invited Talk and session on Psychological counselling

### **Proposals /Discussion**

5. Members shared the challenges faced by every aspect of our society with regard .
6. The IQAC coordinator informed the members that the teachers were making use of the google classroom and G-Meet which was available with the college as part of the G-Suite for Education . Classes were being in ONLINE mode although students were facing difficulty owing to network issues.
  - (i) As cooperation and sharing of resources was the need of the hour members suggested that resource sharing and webinar be held in collaboration with other colleges. Dept. of Food And Nutrition In Collaboration With SREE CHAITANYA MAHAVIDYALAYA have organized a webinar on Covid 19 Pandemic : Role Of Nutrition



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- (ii) Bamanpukur Humayan Kabir Mahavidyalaya in Collaboration With Department Of Education and IQAC, A.P.C. College have organized a webinar on Social Responsibilities Of Higher Educational Institutions During COVID-19 ( WEBINAR).
  - (iii) Dept. of Journalism in collaboration with East Calcutta Girls College - Webinar on Calamity through the ages-Reflection on Celluloid and News Media
7. The coordinator informed the IQAC that A.P.C. College in collaboration with East Calcutta Girls College was organizing a five-day Faculty Development Program On Quality Enhancement in Teaching, Learning and Assessment during Covid 19 and Post Covid time- Opportunities and Challenges and had received a tremendous pan-India response. The members lauded the initiative.
  8. Outreach – Program .Principal informed the members that the NSS wing of the college had manufactured sanitizers in its college laboratory , which were later distributed to disadvantaged people of the locality.
  9. Dr.Sarbanī Bhattacharya suggested that the college if possible should take initiative in doing more outreach work by way of distribution of relief. Others welcomed the suggestion.
  10. The Principal informed the members that the college was considering a trial with an LMS software as it had become essential in view of uncertainty regarding period of lockdown.
  11. Chaitali Bhattacharya pointed out that students were facing a lot of mental stress with regard to ONLINE classes and the college needed to take Student's Feedback on Online Teaching

Sd/-

(Principal )

Dr. Saktibrata Bhowmik

Sd/-

(Coordinator IQAC )

Dr. Subhro Ghosal